

Retrieving Prescriptions:

- Once ScriptCenter retrieves your prescriptions it will drop them in the delivery bin below



DELIVERY BIN

- If you have items in a locker the screen will show instructions depicted in the picture below
- The locker with your items will light up blue

ScriptCenter®

Open blinking locker

Remove your item

Close the locker



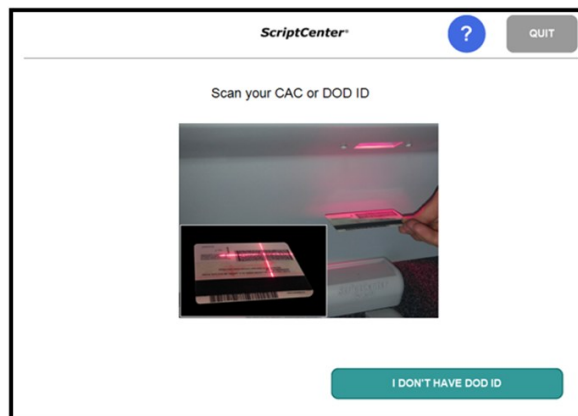
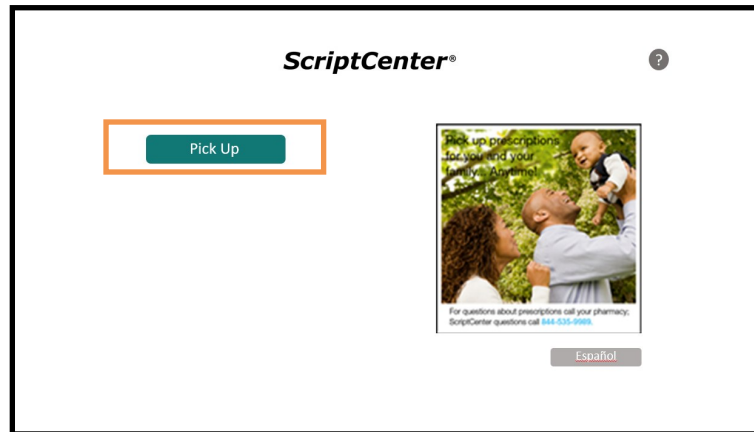
ScriptCenter®

Patient User Guide



Enrollment using ID

- Enrollment must be completed to pick up from Scriptcenter

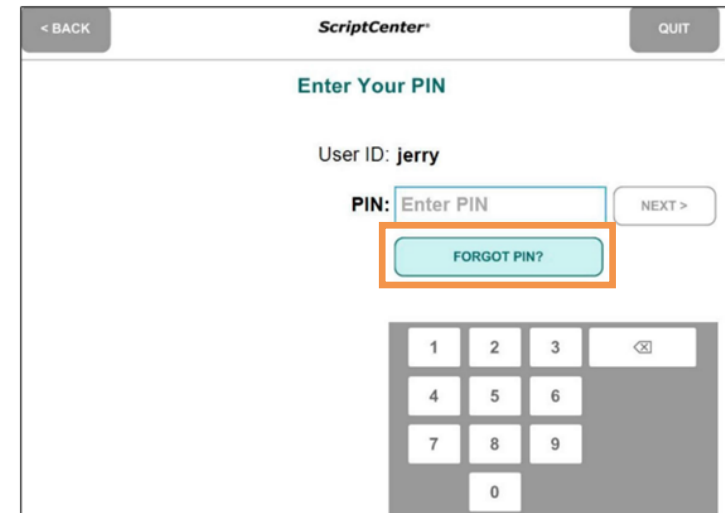


- Select "PICK UP"
- Scan your ID (**USER ID will be your DOD ID**)
- Create a PIN that is 4 numeric digits
- Select a PIN RECOVERY QUESTION and answer it

**KEEP PIN WITH YOU! IT WILL BE NEEDED
FOR EVERY LOGIN!**

Resetting Pin

- Select "PICK UP"
- Scan ID or FINGERPRINT
- Select "FORGOT PIN"

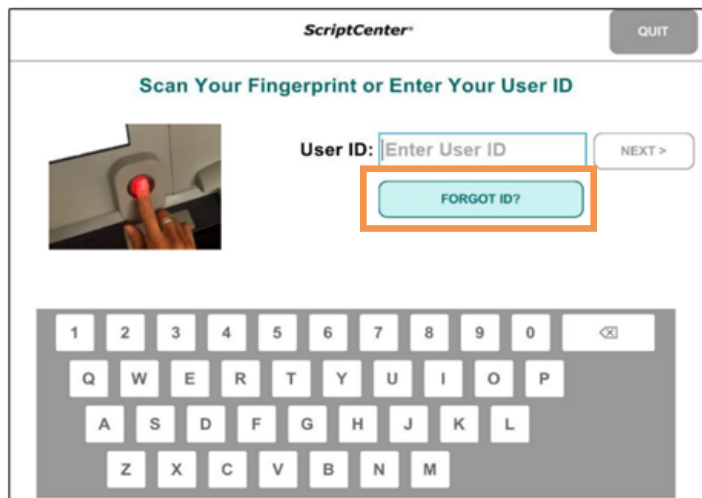
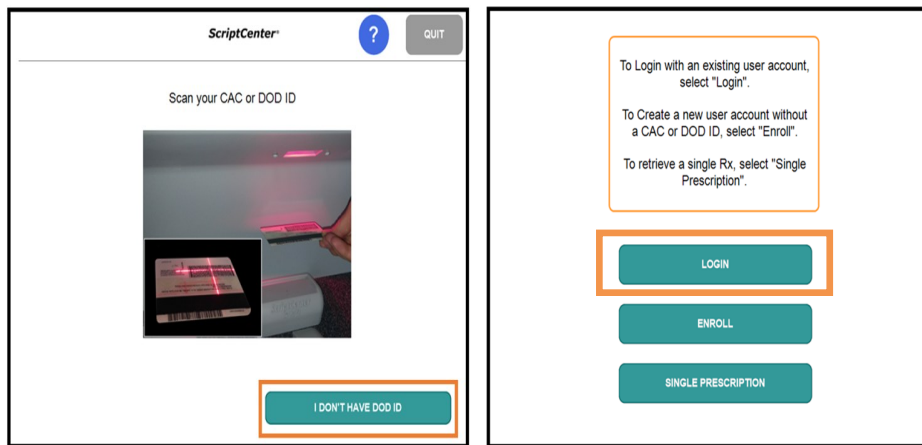


- You will be prompted to answer your PIN recovery question
- You will then create a new PIN
- This PIN will be 4 numeric digits

**KEEP PIN WITH YOU! IT WILL BE NEEDED
FOR EVERY LOGIN!**

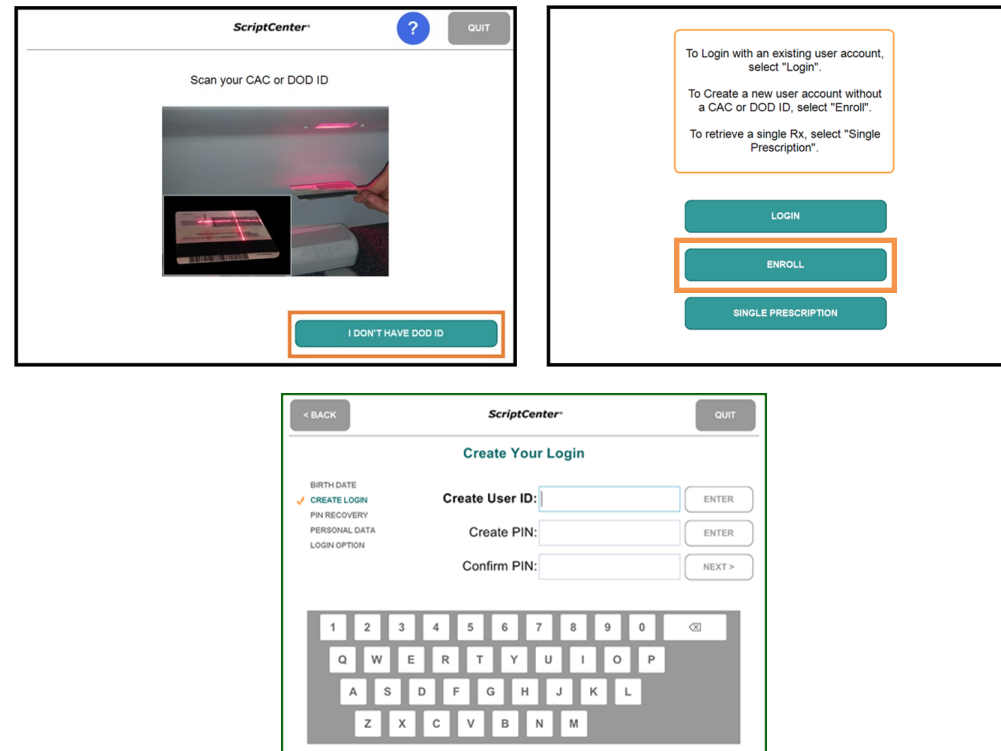
Resetting User ID

- Select “PICK UP”
- Select “I DON’T HAVE DOD ID”
- Select “LOGIN”
- Next select “FORGOT ID”
- You will enter your Last Name, Date of Birth, and PIN
- Your user ID will appear on the screen



Enrollment without ID

- Select “ PICK UP”
- Select “I DON’T HAVE DOD ID” located in the bottom right corner
- Select “ENROLL”



- Create a user ID and PIN
- ID must be between 6-15 characters
- PIN is 4 numeric digits
- Select a PIN RECOVERY QUESTION and answer it

**KEEP PIN WITH YOU! IT WILL BE NEEDED
FOR EVERY LOGIN!**

Adding ID and Fingerprint

ScriptCenter® QUIT

My Shopping Cart

HENRI A SIGNORELLI

Name	Item	Rx #	Price	Pick up
HENRI A SIGNORELLI	METFORMIN HCL 1000MG TABLET #60	2500363-004	\$10.00	☒
DOROTHY A. SIGNORELLI	ZOLOFT 60MG TABLET #60	2500374-003	\$10.00	☒

Total: \$20.00 2 Item(s)

PERSONAL CARE STORE

MY SETTINGS

NEXT >

< BACK **ScriptCenter®** QUIT

MY SETTINGS STATUS

FAMILY PICKUP

MY ALERTS

LOGIN OPTIONS

YOU HAVE 2 LOGIN OPTIONS ON FILE

MY SHOPPING CART

- Select “MY SETTINGS”
- Select “LOGIN OPTIONS”
- Select “ADD LOGIN OPTION”
- You can select “LOG IN WITH A FINGERPRINT” or “LOG IN WITH A MILITARY ID”
- Once selected follow the prompted instructions

Adding Family Member Pickup

ScriptCenter® QUIT

My Shopping Cart

HENRI A SIGNORELLI

Name	Item	Rx #	Price	Pick up
HENRI A SIGNORELLI	METFORMIN HCL 1000MG TABLET #60	2500363-004	\$10.00	☒
DOROTHY A. SIGNORELLI	ZOLOFT 60MG TABLET #60	2500374-003	\$10.00	☒

Total: \$20.00 2 Item(s)

PERSONAL CARE STORE

MY SETTINGS

NEXT >

- Select “MY SETTINGS”
- Select “FAMILY PICKUP”
- **Use the USER ID and PIN of the adult family member. Use DATE OF BIRTH and a PRESCRIPTION NUMBER for minors.**
- Once you have entered the patients information make sure the correct patient pulls up
- You will enter YOUR DATE OF BIRTH and follow the prompts on the screen.

THE FAMILY MEMBERS ITEMS YOU ARE PICKING UP WILL HAVE THEIR NAME AND INFO ON THE PRESCRIPTIONS AND WILL BE IN SEPARATE CONTAINERS OR LOCKERS!